

Modern Office Furniture & Layout

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1. Open Floorplans

Private offices are on the way out, and large open floorplans are in. Everyone from CEO to interns are out in the open.



2. Collaboration Workstations

(4 or more per station) when people sit together, it creates a great collaboration environment, filled with buzz and ideas



3. Standing Desks

They help to promote a healthy office environment, and many find themselves to be more productive standing rather than sitting.



4. Whiteboard Walls

Modern offices have very few walls, due to the open floorplans, but the walls that do exist use special paint that turns them into giant whiteboards.



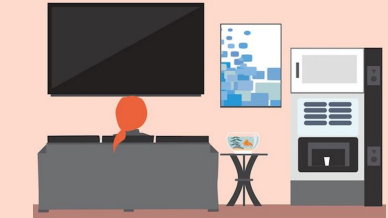
5. Glass Enclosed Conference Rooms

To maintain open office layout, many companies are building their conference rooms with glass walls. This keeps the open floorplan vibe while providing a quiet space.



6. Open Lounge & Kitchen Area

Happy employees are more productive employees. Comfortable lounge areas, often with games and activities, and a full kitchen are becoming more common



7. Branding to Promote Company Culture

Branding has become a way of telling the company's story, what the company is about and what their core principles are



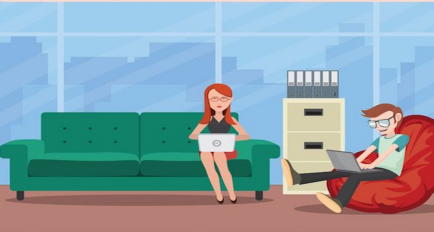
8. Less Storage Room

They help companies and departments are transferring physical files to the cloud. Cloud-based computing reduces the office layout necessary for filing, printing, and storage



9. Comfortable Work Stations

More companies are creating comfortable areas of their office full of couches and beanbag chairs to give employees a place to relax and work on their laptops



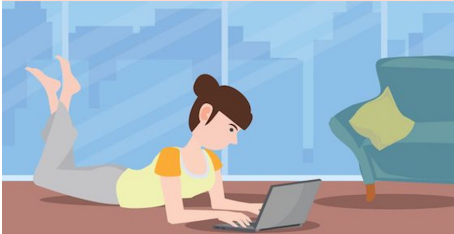
10. Offices Organized By Color

Some offices integrate pops of color in unexpected ways, striving to be at the forefront of offering a wide color spectrum of accessories and furniture



11. Elimination Of Assigned Seating

Open office environments also mean the elimination of assigned seating. Many offices are allowing their employees to work from any available station.



12. Minimize Wires & Desk Clutter

Between wires, laptops and other electronic devices, to docking stations, paperwork and personal items, there are many things that can make a room full of open desks appear disorganized. Under-the-desk organizers are very popular to create clutter-free open office environment.



13. USB Ports Everywhere

USB charging ports can now be found on task lights, desks and walls outlets. Employees need to be able to re-charge from every possible area of an office.



14. Fitness Centers On-site

Employee health and wellness has become such an important focus that several larger companies are building on-site fitness centers. If space permits. It's a great way to keep your employees happy and healthy

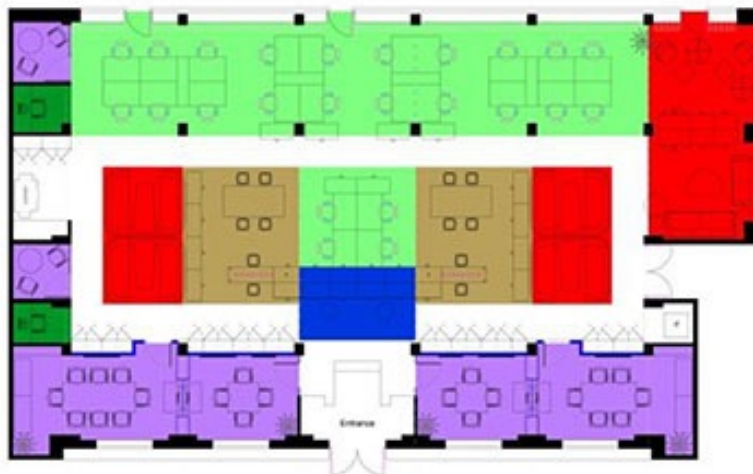
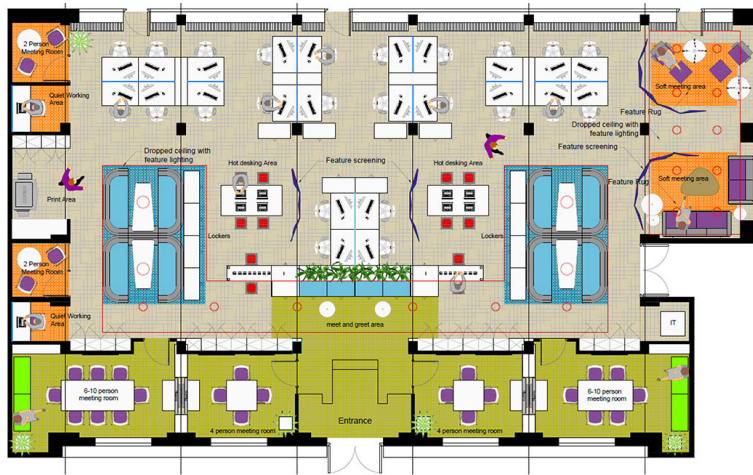


15. Bring The Outdoors Inside

With Employees spending around eight hours a day inside, bring more natural elements into the workplace provides a benefit. Plants create an element of nature that also helps with air purity.



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- Haven
- Hive
- Jump Space
- Cove
- Meeting Space
- Landing

Office working areas

Heaven – A Heaven is a small shelter where focused work can be done without distraction or alternatively a place to unwind.

Hive – Generally understood as a grouping of workstations, a Hive offers a setting for numerous people to engage harmoniously in individual and collaborative work.

Jump Space – A Jump Space consists of highly approachable work points that facilitate work for a distinct and discrete period of time between other activities.

Cove – A Cove is a compact space within proximity to individual work points or common areas that enables people to assemble and engage with each other for a short period of time

Meeting Space – A Meeting Space is designed to support information sharing, whether it's a single speaker at the head of the room or a group of peers conversing among themselves.

Landing – A Landing is an open perching spot to Meeting Spaces or Forums.



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